



**San Bernardino Associated Governments**  
472 North Arrowhead Avenue, San Bernardino, CA 92401  
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•San Bernardino County Transportation Commission •San Bernardino County Transportation Authority  
•San Bernardino County Congestion Management Agency •Service Authority for Freeway Emergencies

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## **AGENDA**

### ***Plans and Programs Policy Committee Meeting March 17, 2004, 12:00 p.m.***

#### **Location**

**472 N. Arrowhead Avenue, San Bernardino, CA 92401-1421**

#### ***Plans and Programs Policy Committee Membership***

##### **Chair**

*James Lindley, Council Member  
City of Hesperia*

##### **Vice Chair**

*Paul Eaton, Mayor  
City of Montclair*

##### **East Valley Representatives**

*Kelly Chastain, Council Member  
City of Colton*

*Richard Riddell, Mayor  
City of Yucaipa*

*Judith Valles, Mayor  
City of San Bernardino*

##### **West Valley Representatives**

*Eunice Ulloa, Mayor  
City of Chino*

*Mark Nuaimi, Mayor  
City of Fontana*

##### **Mountain/Desert Representatives**

*Edward Burgnon, Mayor  
Town of Apple Valley*

*Paul Cook, Council Member  
Town of Yucca Valley*

**San Bernardino County**  
*Bill Postmus, Supervisor*

*Paul Biane, Supervisor*

*Dennis Hansberger, Supervisor*

*Patti Aguiar, Supervisor*

*Clifford Young, Supervisor*

**San Bernardino Associated Governments  
County Transportation Commission  
County Transportation Authority  
Service Authority for Freeway Emergencies  
County Congestion Management Agency**

***Plans and Programs Policy Committee Meeting***

***Agenda***

***March 17, 2004 12:00 p.m.***

**Location: San Bernardino Associated Governments  
472 N. Arrowhead Avenue, San Bernardino, CA 92401-1421**

**LUNCH WILL BE PROVIDED**

To obtain additional information on any items, please contact the staff person listed under each item. You are encouraged to obtain any clarifying information prior to the meeting to allow the Committee to move expeditiously in its deliberations. Additional meeting procedures and agenda explanation are attached to the end of this agenda.

**CALLED TO ORDER 12:00 p.m.**

- I. Attendance:
- II. Announcements
  - Next Meeting: Wednesday, April 21, 2004 at 12:00 p.m.
- III. Agenda Notices/Modifications

1. **Possible Conflict of Interest Issues for the SANBAG Plans and Programs Committee Meeting of February 18, 2004.** Pg. 4

Note agenda items and listed contractors/subcontractors, and agents which may require member abstentions due to conflict of interest and financial interests. Committee Member abstentions shall be stated under this item for recordation on the appropriate item. [http://SHADOW/Documents/Agendas/ppc0403z-ty\(2.0\).doc](http://SHADOW/Documents/Agendas/ppc0403z-ty(2.0).doc)

2. **Plans and Programs Committee Attendance Roster** Pg. 6

A quorum shall consist of a majority of the membership of each SANBAG Policy Committee, except that all County Representatives shall be counted as one for the purpose of establishing a quorum.

## **Discussion Items**

### **Subregional Transportation Planning & Programming Program**

3. **Proposed Fiscal Year 2004/2005 Draft Budget for Planning and Programming** Pg. 8

Approve Fiscal Year 2004/2005 Draft Budget for Planning and Programming. Ty

Schuiling [http://SHADOW/Documents/Agendas/ppc0403a-ty\(5.0\).doc](http://SHADOW/Documents/Agendas/ppc0403a-ty(5.0).doc)

### **Transportation Programs & fund Administration Program**

4. **Requirement to Fund Federal Demonstration Projects from Existing Federal Apportionments** Pg.108

Receive report and approve staff recommendation. Ty

Schuiling [PPC0403b-ty.doc](http://PPC0403b-ty.doc)

### **Public Comments**

Items under this heading will be referred to staff for further study, research, completion and/or future actions.

5. **Additional Items from Committee Members**
6. **Brief Comments by the General Public**
7. **Acronym List**

Pg.110

## **ADJOURNMENT**

Complete packages of the SANBAG agenda are available for public review at the SANBAG offices. Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

## San Bernardino Associated Governments

### **Meeting Procedures**

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the San Bernardino Associated Governments (SANBAG) Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the SANBAG Board of Directors and Policy Committees.

### **Accessibility**

The SANBAG meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is (909) 884-8276 and office is located at 472 N. Arrowhead Avenue, San Bernardino, CA.

**Agendas** – All agendas are posted at 472 N. Arrowhead Avenue, San Bernardino at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the SANBAG offices located at 472 N. Arrowhead Avenue, San Bernardino.

**Agenda Actions** – Items listed on both the "Consent Calendar" and "Items for Discussion" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However, items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.

**Closed Session Agenda Items** – Consideration of closed session items *excludes* members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.

**Public Testimony on an Item** – Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Board of Directors or Policy Committee Members should complete a "Request to Speak" form, provided at the rear of the meeting room, and present it to the SANBAG Clerk prior to the Board's consideration of the item. A "Request to Speak" form must be completed for *each* item when an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

**Agenda Times** – The Board is concerned that discussion take place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

**Public Comment** – At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject with SANBAG's authority. *Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in Rule #4 still apply.*

**Disruptive Conduct** – If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner. *Please be aware that a NO SMOKING policy has been established for SANBAG meetings. Your cooperation is appreciated!*

## ***Minute Action***

AGENDA ITEM:     3    

***Date:*** March 17, 2004

***Subject:*** Proposed Fiscal Year 2004/2005 Draft Budget for Planning and Programming

***Recommendation:***\* Approve Fiscal Year 2004/2005 Draft Budget for Planning and Programming.

***Background:*** During development of the Fiscal Year 2004-2005 Budget for SANBAG, each policy committee is given an opportunity to review and provide input to the tasks and task budgets within its area of oversight. The full narrative descriptions and draft total budget information for the tasks that come under the purview of the Plans and Programs Committee are included separately in the agenda.

The following tasks are presented for Committee review:

### **Regional & Quality of Life Programs**

0510100	Air Quality Planning	Schuiling
0510200	Air Quality Implementation	Kirkhoff
0511000	Regional Transportation Planning	Schuiling
0511100	Freight Movement	Schuiling
0511200	Regional Growth Forecast Development	Schuiling
0511300	I-15 Intermodal Corridor Study	Schuiling
0540400	Comprehensive Transportation Plan	Schuiling
0540500	TMEE Program Development	Schuiling
0540605	Trip Reduction Management – General	Kirkhoff
0540610	Inland Empire Employer Services	Kirkhoff
0540620	Rideshare Incentive Programs	Kirkhoff

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*Approved*  
*San Bernardino Associated Governments*  
*Plans and Programs Policy Committee*

*Date:* \_\_\_\_\_

*Moved:*      *Second:*

*In Favor:*      *Opposed:*      *Abstained:*

*Witnessed:* \_\_\_\_\_

**Regional & Quality of Life Programs (continued)**

0540630	Rideshare Core Services	Kirkhoff
0570100	Valleywide Signal Coordination Program	Schuling
0570200	Call Box System	Kirkhoff
0570210	S.B. County Intelligent Transportation Systems	Kirkhoff
0570400	Motorist Aid	Kirkhoff
0581200	Clean Fuels Implementation	Kirkhoff

**Subregional Transportation Planning and Programming**

0520200	Transportation Modeling & Forecasting	Schuling
0520300	Congestion Management	Schuling
0540900	Data Development & Management	Schuling
0550000	Transportation Improvement Programs	Schuling
0552600	Sub-Regional Transportation Monitoring	Schuling
0560100	County Transportation Commission – General	Schuling

**Transit Programs**

0530905	General Transit	Bair
0530910	Omnitrans	Bair
0530920	Barstow-County Transit	Bair
0530930	Victor Valley Transit	Bair
0530940	Morongo Basin Transit	Bair
0530950	Social Service Transportation Plan	Bair
0530960	Needles Transit	Bair
0530970	Mountain Area Transit	Bair

**Transportation Program & Fund Administration**

0537300	Federal/State Fund Administration	Schuling
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The Fiscal Year 2004/2005 Draft Budget for Planning and Programming tasks totals approximately \$8.29 million. Of this, \$4.47 million supports SANBAG's planning and programming activities, of which \$2.17 million reflects a grant of TEA-21 South Coast Congestion Mitigation/Air Quality (CMAQ) funds to SANBAG as the sponsoring agency for the Valleywide Signal Coordination Program, and a \$15,000 state grant from the Office of Traffic Safety to SANBAG to establish a countywide Geographic Information System (GIS) based Collision Records and Analysis System. The balance of the planning and programming activities are supported by state Local Transportation Fund (LTF, \$719,945), SB 45 Planning, Programming, and Monitoring funds (\$570,000), along with Measure I Traffic Management and Environmental Enhancement (TMEE) funds (\$964,048) and local contributions for the Congestion Management Program.

The draft Fiscal Year 2004/2005 Budget for SANBAG's Air Quality/Mobility Program totals approximately \$3.21 million. Sources of funding for this program include DMV fees (\$1.26 million), CMAQ funds (\$1.03 million), TMEE funds (\$692,024), and \$223,238 of local funding and LTF.

The draft Fiscal Year 2004/2005 Budget for Transit Programs totals \$607,485 and is funded primarily with LTF planning and administration funding.

***Financial Impact:*** This item has no financial impact to the adopted SANBAG Budget.

***Reviewed By:*** This item will be reviewed by the Plans and Programs Policy Committee on March 17, 2004.

***Responsible Staff:*** Ty Schuiling, Director of Planning and Programming



## ***Minute Action***

AGENDA ITEM: 4

***Date:*** March 17, 2004

***Subject:*** Requirement to Fund Federal Demonstration Projects from Existing Federal Apportionments

***Recommendation:***\* Receive report and approve staff recommendation.

***Background:*** SANBAG was notified on March 10, 2004 that the Consolidated Appropriations Act 2004, - PL-108-199, Division F specifies that federal demonstration projects listed in the legislation must be funded from past and present Congestion Mitigation/Air Quality (CMAQ), Regional Surface Transportation Program (RSTP), Transportation Enhancement Activities (TEA), and Highway Bridge Replacement and Rehabilitation (HBRR) apportionments, rather than from “off the top” demonstration funds. This is a result of a drafting error in the most recent Highway Act that is unlikely to be rectified for several months. Caltrans has indicated that SANBAG and other affected transportation agencies have until March 15<sup>th</sup> to determine which unobligated funds should be reallocated to these projects. Within San Bernardino County, the projects are: Grand Terrace - I-215/Barton; City of Highland-Boulder Bridge; Victorville - La Mesa/Nisqualli Interchange, and cities of San Bernardino and Loma Linda - I-10 Tippecanoe Interchange. The total is \$4.750 million. Staff is evaluating the availability of unobligated funds in the categories listed above, and will develop a recommendation designed to minimize impacts to previously awarded projects.

***Financial Impact:*** The impact to the Fiscal Year 2003-2004 SANBAG budget is minimal, but reallocation of federal local assistance funds to the demonstration projects could delay other previously awarded projects.

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*Approved*  
*San Bernardino Associated Governments*  
*Plans and Programs Policy Committee*

*Date:* \_\_\_\_\_

*Moved:*

*Second:*

*In Favor:*

*Opposed:*

*Abstained:*

*Witnessed:* \_\_\_\_\_

Plans and Programs Agenda Item  
March 17, 2004  
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***Reviewed By:*** This item will be reviewed by the Plans and Programs Policy Committee on March 17, 2004.

***Responsible Staff:*** Ty Schuiling, Director of Planning and Programming

## ***Minute Action***

AGENDA ITEM: 1

***Date:*** March 17, 2004

***Subject:*** Information Relative to Possible Conflict of Interest

***Recommendation*** \* : Note agenda items and contractors/subcontractors which may require member abstentions due to possible conflicts of interest.

***Background:*** In accordance with California Government Code 84308, members of the SANBAG Board may not participate in any action concerning a contract where they have received a campaign contribution of more than \$250 in the prior twelve months from an entity or individual. This agenda contains recommendations for action relative to the following contractors:

Item No.	Contract No.	Contractor/Agents	Subcontractors
NA	NA	NA	NA

***Financial Impact:*** This item has no direct impact on the SANBAG budget.

***Reviewed By:*** This item is prepared monthly for review by the SANBAG Board of Directors and Policy Committee members.

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*Approved*  
*San Bernardino Associated Governments*  
*Plans and Programs Policy Committee*

*Date:* \_\_\_\_\_

*Moved:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*In Favor:* \_\_\_\_\_ *Opposed:* \_\_\_\_\_ *Abstained:* \_\_\_\_\_

*Witnessed:* \_\_\_\_\_